

Policy 7 Fire

See also Fire Risk Assessment.

Clearly written instructions for a fire drill will be on display at all times.

Fire drills should be practised so that all staff and children are aware of the procedure i.e. routes to be varied and on different days of the week to cover everyone.

Drills will be carried out at least twice times a year.

All new members of staff will receive a Fire Drill information sheet.

The alarm, register, (checkout book), visitor's book and phone to be easily available at all times.

All fire and exit doors to be kept free of obstructions, and kept shut.

Any recommendations made by the North Yorkshire Fire Prevention Officer must be carried out and adhered to.

All fire fighting equipment on site must be regularly checked and the date recorded.

